



**MINUTES OF A MEETING OF THE FULL GOVERNING BODY**  
**Monday 2<sup>nd</sup> December 2024 at 6.00pm**

**GOVERNORS PRESENT**

Jonelle Yeoman (HT), Kathryn Sandercock (KS), Gillian Robinson (GR), Anne-Marie Merifield (AM),  
 Bria Didier (BD) *\*joined the meeting at 7pm*, and Michael Rice (MR)

**IN ATTENDANCE**

Sallie Lloyd - Clerk to Governors  
 Karen Daggatt – SENCO  
 Rebecca Carter - Visitor  
 Karen Taylor – Bursar *\*joined the meeting for item 8 only.*

**PROCEDURAL**

No.	Item	ACTION
1.	<p><b>Welcome</b>            The chair welcomed all to the meeting.            Rebecca Carter was welcomed to the meeting as a potential governor.</p>	
2.	<p><b>Apologies and absences.</b>            Consented apologies were received from Daisy Cairns.</p>	
3.	<p><b>Declarations of Interest for items on the agenda</b>            None</p>	
4.	<p><b>Identification of any urgent items for consideration during the meeting:</b>            None</p>	ACTION HT
5.	<p><b>Identification of any confidential items on the agenda to be excluded from public minutes.</b>            None</p>	
6.	<p><b>Membership of the Governing Body:</b>            Governors received the resignation of Daisy Cairns from the governing body. The Nursery will invite expressions of interest from staff, to fill the staff governor role.</p> <p>Governors thanked Daisy for her contribution over many years.</p> <p>Governors considered Rebecca Carter for co-option. After due consideration, she was unanimously appointed as a co-opted governor for a 4-year term.</p> <p>Governors noted that there is a vacancy for a co-opted governor.</p>	ACTION HT
7.	<p><b>Minutes:</b>            The minutes of the meeting held on 30<sup>th</sup> September 2024 were considered for approval. The minutes of the meeting were approved as a true and correct record; however a printed copy was unavailable and will be signed by the Chair during the next meeting. These minutes can be published onto the school website.</p>	School office to upload minutes to website.



**Matters arising not covered elsewhere:**

None

**BUSINESS OF THE FULL GOVERNING BODY**

8.	<p><b>Finance:</b>            The SLA list for April 2025 is not yet available. Governors noted that any changes they wish to make require a 6 month notice period. MR and KS will meet with Ayesha in January to review the list of SLA's currently live with NYC.</p> <p>The fee structure was discussed. Governors acknowledged that there are complexities which would be better unpicked by a small sub-committee. This item and appointing members of the committee will be carried forward to the February meeting.</p> <p>The Bursar joined the meeting and provided an update on the financial position of the nursery. The October monitoring statements were made available to governors ahead of the meeting. Questions were invited.            The overall impact of the variances is an improvement from the start budget position of £118,000. This would mean the Nursery has a positive carry forward balance at the year-end of £93,000</p> <p>The pay award for support staff has been agreed as forecast and there are no budget adjustments for governors to note.</p> <p>The HT proposed that the devolved capital budget is spent on decorating this year.</p> <p>After careful consideration of the revised forecast, the governors unanimously approved the 3-year budget to be sent to the LA before the deadline of 31<sup>st</sup> December 2024.</p> <p>Governors remain uncertain on how reliable the budget forecasting is. The pleasing improvements to the underlying position are causing concerns as they are unexpected. It was agreed that the chair of governors would co-ordinate governor questions and seek answers from the Bursar.</p>	CofG to coordinate questions.
9.	<p><b>Early Years free childcare offer:</b>            There were no additional updates.</p>	
10.	<p><b>Headteacher's Report:</b>            The full report from HT is available on SharePoint and was available to governors prior to the meeting.</p> <p>Governors approved the proposed term dates for 2025/26 without amendment.</p> <p>Q: How are staff feeling?            A: The staff are enthusiastic following the recognition from Ofsted that they are doing an exceptional job. Staff who need CPD and development opportunities are being given these by leaders. Flexibility is given whenever possible to accommodate colleagues' personal circumstances.</p>	ACTION HT
11.	<p><b>Staffing Matters:</b>  <u>Staffing</u>            From the end of the Autumn Term the nursery will no longer be paying for a Play Therapist to be based in nursery weekly, after analysing impact it was agreed that Speech Therapy would be more appropriate. The HT and SENCO are looking into this.</p>	ACTION HT





	<p>The following policies, although on the agenda, were not available and will be carried forward:</p> <ul style="list-style-type: none"> <li>• Staff Pay * including updates regarding PRP.</li> </ul> <p>The NYC Budget Management template needs modifying to meet the needs of the nursery and could not be approved during the meeting. It was agreed that MR will review and suggest amendments to be presented back to governors during the next meeting.</p>		ACTION MR
17.	<p><b>Any other urgent business previously identified:</b> None</p>		
18.	<p><b>Effectiveness of meeting:</b> How have we helped to achieve our objectives today and what impact has this meeting had on staff and pupils at this school?</p> <ul style="list-style-type: none"> <li>• Ofsted celebration</li> <li>• Scrutinising the financial position</li> </ul>		
19.	<p><b>Next Meeting Dates 2024/25</b> Monday 3<sup>rd</sup> Feb 2025 Monday 10<sup>th</sup> March 2025 Thursday 15<sup>th</sup> May 2025 Monday 30<sup>th</sup> June 2025 All meetings to take place at 6pm.</p>		
20.	<p><b>Close of meeting</b> The Chair declared the meeting closed at 8.20pm</p> <p>Sallie Lloyd Clerk to the Governing Board <a href="mailto:sllloyd@broughamstreet.n-yorks.sch.uk">sllloyd@broughamstreet.n-yorks.sch.uk</a></p>		